

**WELSHPOOL COMMUNITY TRANSPORT  
RISK ASSESSMENT**

HEADING	RISK	LEVEL	MITIGATION	LEVEL
COMMERCIAL TAXIS	No driving license. Lack of insurance, mot and tax. Background issues.	HIGH	Use of recognised and registered taxi companies.	LOW
VOLUNTEER CAR USE	No driving license. Lack of insurance, mot and tax. Background issues.	HIGH	Check on relevant licences, mot and tax. DBS check on all drivers.	LOW
GDPR	Keeping personal information on record	HIGH	All information kept on computer is to be password protected with password updated regularly. A GDPR policy is in place.	LOW
TRUSTEES	Trustee with unreliable background.	MEDIUM	All trustees have had their backgrounds checked by DBS.	LOW
MONEY	Accounts irregularities, money laundering and protection of assets.	MEDIUM	Accounts kept by treasurer, reporting to the trustees at each meeting, cheques signed by two trustees, annual independent examination takes place.	LOW
OTHER	All other activities are outsourced and will have their own risk assessments and requirements.			